

# NOTICE

**To: Off-site Owners and Property Managers of Units in Hampton Court and Churchill Place**

**From: Roger Taylor, Strata Council**

**Subject: Building Locks Changed – September 15, 2005**

This is to notify you that the building locks at 545 Manchester and 520 Dunedin have been changed. A prompt lock change was required, because a lock box was stolen from the building and vehicles in the garage had been broken into.

If you were not able to pick-up new keys before the lock change or did not receive notice, you can contact one of the following to obtain new keys:

Baywood Property Management  
2019 Oak Bay Ave  
Mon-Fri 8:30am-4:30pm (closed 12:00-1:00 for lunch).  
Tel: 592-5852

Roger Taylor (Hampton Court)  
Tel: 383-9061

Chris Maze (Churchill Place)  
Tel: 480-4928

Please note:

- The first two keys per unit are free.
- Most tenants have already picked-up the two free unit keys.
- Additional keys will cost \$2.00 per key until the end of September.
- Picture ID is required when picking-up new keys.