

**MEETING OF THE EXECUTIVE COUNCIL
STRATA PLAN VIS2720 – HAMPTON/CHURCHILL
HELD ON TUESDAY, August 18, 2020 AT 6:30PM**

COUNCIL MEMBERS:

ANITA WALPER
GAYLE CHONG
TYRA SHUPE
LIAM NORBY
MARCO TACCARELLI/GAYLE CHONG
MARCO TACCARELLI/LIAM NORDBY
DANE PHILPOTT
HEIDI FOWLER

CHAIRPERSON
TREASURER
SECRETARY
SECURITY
FIRE MARSHALS
BUILDING MAINTENANCE
LANDSCAPING
MEMBER AT LARGE

SHICK SINGH

SUB-COMMITTEE (SECURITY)

GILBERT GUTFREUND
DON BRIDGER

PROPERTY MANAGER
ACCOUNTANT

Regrets - Gilbert Gutfreund, Don Bridger and Shick Singh

1. CALL TO ORDER:

Common green space
6:34 p.m.

2. Jeff Kosar to attend strata meeting - Did not attend

3. APPROVAL OF MINUTES:

Approval of July 20, 2020 Council Minutes as amended

Moved by - Marco

Seconded by - Heidi

Carried

4. CHAIRPERSON'S REPORT:

There have been requests for new FOBs as some have been lost – all FOBs have been reissued.

A couple of people have moved out and required the elevator key – issued and returned safely. Heidi and Anita prepared and emailed out to everyone regarding garbage, recycling and composting.

Telephone calls and emails regarding window washing – decision to be made at Council meeting.

Assisting folks with decisions around hot water tank replacement, window and screen replacement, fireplace repair and replacement.

Hot water tanks - Rather Be Plumbing \$850
Miles Plumbing \$925

5. **TREASURER'S REPORT:**

Review Financial Statements of August 2020

Anita to contact Gilbert to have interest and fines added to CP 112

HC106 incorrect charge - to be corrected with management company.

Moved by - Gayle Seconded by - Dane Carried

6. **PROPERTY MANAGER'S REPORT:**

Gilbert's report on property - No report this month

7. **GROUNDS DIRECTOR'S REPORT:**

Dane: Driveway replacement with California drain – hold until virus is gone

- Have received 1 quote and are awaiting a second.
- Liam to contact someone for a 2nd quote (re:drain).

Marco: Quote from Coral Canada Wide for new fan equipment – Marco met Coral for consent.
- Coral has ordered parts.

Parking unit 105 occupied by owner from unit 104 - Determination of when work will be done to correct leak through overhead ground cover.

- Quote received to be brought forward as a Special Resolution at the AGM.

8. BUILDING DIRECTOR'S REPORT:

Marco: HC103 & HC203 both have moisture in the unit walls.

- Marco to determine if the moisture is coming from the building envelope or if it is within the units.

CP111 still has black mold on the curtains as well as CP112 has black mold growing on the curtains and windowsills

- Anita to contact RJC to have them come out and inspect units CP111, CP112, CP211 and CP212
- Once a date is determined and scheduled by Anita, Anita will give Gilbert instructions to sent notice of entry to the units.

9. SECURITY/ PARKING DIRECTOR'S REPORT:

Needles found on HC west end door entry flashing removed by Marco

10. OLD BUSINESS

Power washing driveways

- Dane to obtain 2 quotes on cleaning the driveway

Carpet cleaning

- Anita to find out the carpet cleaning schedule.

Window washing

- Gayle to obtain 2 quotes for window washing.

Bicycle recycling

- Dane to mark the bikes
- Tyra and Heidi to make posters and hang giving 3 weeks to remove tag

Perimeter fence for 545 Manchester Road – letter/meeting with City of Victoria

- Gilbert to take over this task of obtaining approval and variance

Yako Topalovic, Coast Claims – CP303 Lucas Tompkins accident claim

- Anita to tell Yako to contact Tyra and keep her up to date on what is happening

Golden Glow – bike repair for Tyra Shupe

- Heidi makes motion for Gayle to call Gilbert and issue reimbursement for the bike repair due to washing

Moved by - Heidi

Seconded by - Dane

Carried

Dogs on leash

- Discussion re: bylaw about dogs being on leash in common green space

Motion to allow dogs off leash in fenced green space brought to the AGM

Moved by - Liam

Seconded by - Marco

Carried

Far-A-Party

- \$100 honorarium for musicians

11. NEW BUSINESS:

Kayak storage in underground parking space

- Tyra and Marco to research kayak storage units

Renting out bylaw - information question 5(g)i-v

- To be brought forward to Gilbert for further clarification and discussion

Discussion re: entry system question from owner

- Liam to research further.

Loose tiles in the front of Hampton Court

- Liam to research ideas on how to fix

12. ADJOURNMENT:

Meeting adjourned at 8:40 pm

Moved by - Tyra

Seconded by - Dane

Carried

Next meeting tentatively scheduled for: September 15, 2020 @ 6:30 pm

Location: *Zoom or common green space*