

## Approved Minutes – Strata 2720 - Council Meeting - 13 Dec 2016

Attending: Roger Taylor, Atley Jonas, Anita Walper, Gayle Chong, Judy Phillips.

Absent: Ian Froese

Minutes Taken by: Judy Phillips

Quorum: Yes

Meeting called to order: 7.40 pm.

### 1. Review Minutes .

Minutes of the Strata Council meeting of Nov 24, 2016 were reviewed, amended and adopted.

### 2. Financial Review. The financials were unavailable for tonight's meeting.

Based on a previous inquiry SIPM confirmed that Edgar and Miner had been paid on Sept 21, 2016.

### 3. Maintenance Items

- a. Motion sensor light – CP East. Anita will check to ensure they have been installed.
- b. HC 308 – Kitchen Window – small amount of ingress of water during heavy wind and rain. The cause is currently under investigation.
- c. HC 403 – Main Bathroom – Water Escape. There was no damage to HC 303, so no insurance claim is required.
- d. HC 410 - Balcony Drain. Eagleye will replace the missing drain cover.
- e. HC Lobby – The thermostat cover was damaged and has been replaced.
- f. CP Fire alarm Panel – The trouble alarm signal was sounding intermittently. Cantec were called out a couple of times, but the alarm signal had stopped. It turned out that there was a problem at the end of the line terminator at the east end of CP, and the main board didn't reset properly. It has been repaired.
- g. CP Front – Enterphone had been vandalized. Roger called Acme Locksmiths. Repaired.
- h. CP Front Door. The lock cylinder was replaced.
- i. Max Height Sign – Garage Ramp. Should be ready this week. Roger will follow up.

### 4. Security Items

- a. HC elevator basement key panel is loose and in need of repair. Roger will follow up.
- b. Atley suggested that we could perhaps install a guard to protect the cement base of the card reader going down into the garage - B/F.
- c. HC – Privacy Screen. The lattice at the front door has been damaged and will be repaired.
- d. Access Control System – B/F.

### 5. Other

- a. Anita brought along a “no smoking” sign for review. She will check if notices with the adhesive side of the sign are available at the front as opposed to the back.
- b. A refundable bottle/can bin will be considered by Council at a later date.

Next Meeting: Tues Jan 17, 2017 @ CP 106 @ 6.30 pm.

Meeting adjourned: 9.20 pm.