

SUTTON ADVANTAGE MANAGEMENT PRE-AUTHORIZED DEBIT (PAD) AGREEMENT

5103-4400 Chatterton Way, Victoria, BC V8X 5J2; Tel (250) 881-8866; Fax (250) 881-8886; Email: advantage@sutton.com

This form should be returned no later than the 20th of the month prior to the month the PAD is to commence.

Please enclose a cheque for any balance owing prior to the PAD commencement.

NAME(S): _____ DATE: _____ **Strata VIS2720**

UNIT #: _____ 545 Manchester Rd, Victoria, BC, V8T 5H6 520 Dunedin St, Victoria, BC, V8T 2L6

MAILING ADDRESS (if different from unit address): _____

Home Tel _____ Work/Mobile _____ **Account Type:** Personal Business

I/we authorize Sutton Advantage Property Management and the financial institution designated (or any other financial institution I/we may authorize at any time) to begin deductions as per my/our instructions for monthly regular recurring payments and/or one-time payments from time to time, for payment of all charges arising under my/our account(s). Regular monthly payments for the full amount will be debited to my/our account on the 1st day of each month. **The Payor and Payee agree to waive the pre-notification requirement set out in Section II of Appendix II of rule H1 of the Canadian Payments Association.** This amount may be increased/decreased as required by the change in monthly strata fees and/or other fees, fines, and assessments as approved by the Strata Corporation and/or Section of our Strata Plan or as a result of a reduction or increase in applicable municipal, provincial or federal tax. All pre-authorized payments will be made on the first day of each month or next business day.

This authority is to remain in effect until Sutton Advantage Property Management has received written notification from me/us of its change or termination. This notification must be received no less than ten (10) business days before the next debit is scheduled at the address provided below. I/we may obtain a sample cancellation form, or more information on my/our right to cancel a PAD Agreement at my/our financial institution or by visiting www.cdnpay.ca. I/we undertake to inform Sutton - Advantage Property Management, in writing, of any change in the account information provided in this authorization no less than ten (10) business days prior to the next due date of the PAD. I/we warrant and guarantee that all persons whose signatures are required to sign on this account have signed this agreement below. Sutton - Advantage Property Management may not assign this authorization, whether directly or indirectly, by operation of law, change of control or otherwise, without providing at least 10 days prior written notice to me/us.

I/we acknowledge that the processing institution is not required to verify that a PAD has been issued in accordance with the particulars of the payor's authorization including, but not limited to, the amount. I/we acknowledge that the processing institution is not required to verify that any purpose of payment for which the PAD was issued has been fulfilled by Sutton Advantage Property Management as a condition to honouring a PAD issued or caused to be issued by Sutton Advantage Property Management on the payors account.

I/we have certain recourse rights if any debit does not comply with this agreement. For example, I/we have the right to receive reimbursement for any PAD that is not authorized or is not consistent with this PAD Agreement. To obtain a form for reimbursement Claim, or for more information on my/our recourse rights, I/we may contact my/our financial institution or visit www.cdnpay.ca

Revocation of this authorization does not terminate any contract for goods or services that exists between Sutton - Advantage Property Management and the payor. The payor's authorization applies only to the method of payment and does not otherwise have any bearing on the contract for goods or services exchanged.

PLEASE ATTACH SPECIMEN CHEQUE or PRE-AUTHORIZED TRANSACTION FORM FROM YOUR BANK

AUTHORIZED SIGNATURE(S): _____

Office Use

SF -	Start Amount: \$	Received:
PAD Code:	Start Date:	Posted: